



Board of Directors Meeting Minutes

In person Meeting
June 12, 2024

Committee Position	Name	Meeting Date													
		14/12/2023	10/01/2024	14/02/2024	20/03/2024	02/04/2024	10/04/2024	08/05/2024	12/06/2024	10/07/2024	/08/2024	/09/2024	/10/2024		
Voting Members	President	Joe Currier (#381)	X	X	X	X	X	X	X	X					
	Vice President	Kitty Pope (#139)	X	X	X	X	X	X	X	X					
	Treasurer	Mary-Beth Mentley (#421)	X	X	X	X	X	X	X	X					
	Secretary	Teresa Conte (#543)	X	X	X	X	X	X	X	X					
	House & Grounds	Brian Mentley (#421)	X	X	X	N	X	X	N	X					
	Road & Ramp	Kirk Churchill (#225)	N	X	X	X	X	X	X	N					
	Membership	Linda Georgiu (#329)	N	X	N	X	X	X	X	X					
Meeting Quorum (minimum 4)															
Non-voting	Appointed Members														
Guests		Bill McKinnon #389													

P = Present E = Excused (voting only) U = Unexcused (voting only) N = Absent with Notice

Our mission is to responsibly guide a community organization that encompasses and respects family values, by focusing on improving and continuing to build a strong foundation for the future of LECC. Through leadership, teamwork and communication, as well as fiscal responsibility, we are committed to actively serving the members that we represent, while also respecting and protecting the unique natural environment around us.

Lake Erie Country Club Ltd. has been a member-owned community since 1918



Board of Directors Meeting Minutes

LECC Clubhouse
June 12, 2024

CALL TO ORDER	President	TIME: 6:04 PM
<ul style="list-style-type: none"> • Bill McKinnon was invited by the board to assist in explaining and creating the financial information that is referenced in Motion #2, 2018 AGM that was passed by membership vote. • In advance of the meeting he sent two YouTube videos to Mary-Beth that explained how to create a reconciliation form from the currently used SAGE (Simply Accounting) program • Mary-Beth provided a package of financial documents that included; (a) Bank of Montreal bank statement of April 2024 and May 2024 with reconciliation included on the final page, (b) Reconciliation Detail for the period ending 03/31/2019, (c) LECC Ltd. Purchases Journal 04/01/2024 to 04/30/2024 and 05/01/2024 to 05/31/2024, (d) LECC Ltd. Chart of Accounts (e) Capital Expenditures Chart of March 2019 & 2024/2025 Reserves document (f) Dues-Social Fund chart March 2019, By law definition of “Dues”, Vendor Purchases Detail Report 04/01/2024 to 05/31/2024 & Email dated April 13, 2022 from Pam Payne, Past Auxiliary President (g) Motion #2, 2023 AGM--\$7000 reserve funds for House & Ground projects • Reviewed and discussed all documents in detail. It was agreed that the following documents will be posted each month to meet the criteria of the 2018 motion and ensure continued financial transparency for membership; <ol style="list-style-type: none"> (1) Common Area Budget Graph (is currently being posted each month) (2) Bank of Montreal monthly bank statements with all private members names removed. Vendor names will remain on the statements. (3) LECC Ltd. Purchases Journal (4) Captial Expenditures Chart (which will include the allocated reserve funds) (5) \$7000 reserve funds chart (items will be individually listed on the chart to show updated spending) • It was agreed that the Dues-Social Fund chart will not be produced or posted as most items have been moved to the main budget via a motion (eg. fireworks & porta john) and other items/projects have completed their cycle. • The board will discuss the issue of the \$50 social fund with the lawyer when the bylaws are updated for legislative compliance. 		
<ul style="list-style-type: none"> • Quorum confirmed, 6 voting members 		
APPROVAL OF PREVIOUS MINUTES	Secretary	
<p>Acceptance of the May 8, 2024 minutes deferred until July 10, 2024 meeting.</p>		
PRESIDENT'S REPORT	Joe Currier	
<ul style="list-style-type: none"> • Follow Up Items from June 8, 2024 Town Hall Meeting; • It was agreed that the formation of the Bylaw Restructuring Committee would take place in fall 2024. An email will be sent to members requesting volunteers to participate on the committee. Members will be asked to briefly described their experience and skills in relation to participating in this process. • The committee will consists of the four board officers (President, Vice President, Treasurer and Secretary) who have met several times with the two lawyers (Andrea Thielk and Heather 		

- Keachie) and one to three members who will be chosen based on skill and experience.
- Donation Matching—It was agreed that there will be no donation matching for the 2024/2025 budget year as the deadline for motions has passed.
- Brian Mentley indicated that he would like to donate \$2000 to LECC for the purchase of trees and will put forward a motion to membership in 2025 to request a board match.
- A separate motion will be put forward by the board to request a budget line for a board match of member donations. Details of a financial limit, number of donations per budget year and criteria for board decision making will be outlined in the motion.
- \$7000 reserve fund update. Will provide a document at the AGM and confirm with members that the funds used will be updated monthly on a chart and posted on the website.
- Board Positions—Joe agreed to speak to this issue if the question arises at the AGM as the June 12, 2024 minutes detailing the board decision was deferred to July 2024.

VICE PRESIDENT'S REPORT

Kitty Pope

- Discussed shifting the reporting structure of the Green Committee as the majority of their current purchases are from the LECC Board of Directors House and Grounds budget.
- **Motion;**
The Green Committee will report directly to the LECC Board of Directors, House and Grounds Committee and no longer report to the Auxiliary Executive and committee. Kitty Pope will assist with communication and serve as the liaison between The Green Committee and Brian Mentley.
Made By Kitty Pope
Seconded by Linda Georgiu
- Kitty will communicate this change to Bill McKinnon & Ed Mosco (The Green Committee)
- Linda will communicate this change to the Auxiliary executive and committee and request the edit be made in the Auxiliary Bylaws.

TREASURER'S REPORT

Mary-Beth Mentley

- Mary-Beth provided the May bank statement and ledger account list in advance of the meeting. Bank balance as of May 31, 2024 is \$119,350.98.
- LECC CLTIP (tax exemption on marsh which is LECC owned) application indicates that our status is “participating”.
- The following invoices were emailed to the board on May 28, 2024;
 - (a) Neuheimer Tree Care & Consulting Inc—removal/ground out 5 stumps--\$621.50
 - (b) Gyori Farms—stone (driveway & parking lot), compost & rental of bobcat-\$3,532.83
 - (c) Melo Audit/Tax/Advisory—Julia Lee (accountant)-financial statement & corporate tax filing-\$2,147.00
- Additional invoice presented at meeting—Windsor Trucking Maintenance—new tire for Kubota-\$202
- GIC--\$37,000 allocated reserve funds is up for renewal on June 26, 2024. Interest earned to date, \$1,151.62 (3.25%)
- **Motion:**
To accept the Treasurer's Report
Made by Kitty Pope
Seconded Linda Georgiu
PASSED

SECRETARY'S REPORT

Teresa Conte

- Updated and signed caretaker contract with Brandon Laramie was emailed to the board on

May 27, 2024.	
<ul style="list-style-type: none"> All other items deferred to next meeting 	
HOUSE & GROUNDS REPORT	Brian Mentley
<ul style="list-style-type: none"> No report. Items deferred to next meeting. 	
ROAD & RAMP REPORT	Kirk Churchill
<ul style="list-style-type: none"> No report. Did not attend meeting 	
MEMBERSHIP REPORT	Linda Georgiu
<ul style="list-style-type: none"> No report. Items deferred to next meeting. 	
AUXILIARY REPORT	Linda Georgiu
<ul style="list-style-type: none"> No report. Items deferred to next meeting. 	
OLD BUSINESS	
<ul style="list-style-type: none"> No report 	
NEW BUSINESS	
<ul style="list-style-type: none"> No report 	
ADJOURNMENT	
<p>Motion: To adjourn Made by Joe Currier Seconded by Linda Georgiu PASSED Next meeting to be held Wednesday, July 10th, 2024 at 6:00 pm</p>	
TIME:8:05 PM	